Dear CRAFTER:

Thank you for your interest in our 47th Annual MHS Second House Museum Craft Show. Our shows this summer will be July 11 & 12 and August 8 & 9.

Our fee for each show for 10' x 10' space is $200. Payable in full prior to June 27th for the July show, and prior to July 25 for the August show. SPACES NOT PAID IN FULL BY THESE DATES WILL BE CHARGED AN ADDITIONAL $50.00 ON SET-UP DAY

For the two weeks prior to the show, we blitz all the local newspapers and magazines East of Westhampton with advertising in the Southampton and East Hampton Press, the East Hampton Star, the Independent and the Sag Harbor radio, WLNG 92.1. The station runs 6 spots a day for the two weeks before and the weekend of the event.

We have been a juried art show in the past, our roots going back to our first show in 1968. Our current Second House Committee has re-evaluated our show and as of this year our new mandate has been set; we ask that you carefully read our exhibitor rules. IF your work is NOT as represented in your photos, your entry fee will be forfeited and you will be asked to leave the show. Our committee members look not only at the quality of the work submitted, but we will also pay attention to the diversity of subject matter and what can sell in the Montauk to New York City area.

As we receive our list of PARTICIPATING CRAFTERS we will include links to their websites. Before and after the show, our buyers can review the websites to order items and contact our artists.

The Montauk Historical Society expects to have a beautiful new website up and running by early April, please keep checking. We expect to make vendor applications available through the website. However, as of now, feel free to contact us at: montaukhistoricalsociety@gmail.com | April 631 566.2827

After the show, we will hand out questionnaires to all our participants. We WILL pay attention to all who reply. As per our history at the Second House Craft Fair, we will continue to supply trashcans and porta-potties... in the past everyone has done a wonderful job cleaning up their areas, please continue to do so. This year we hope to hire a wonderful food truck and continue with our delicious snacks and drinks for the hard working vendors!

We are looking to rebuild the shows of yester year. The quality of the craft that has been shown here has been slowly diminishing. Montauk is now one of the top destinations in the country for summer traffic flow. We are enthusiastic that we will become one of the best craft shows on the east coast and that YOU, our crafters, will support our new efforts by supporting us.

Sincerely,

Amy Hubbard & April Coury
~Event Directors

Feel free to contact us at: montaukhistoricalsociety@gmail.com | April 631 566.2827
MONTAUK HISTORICAL SOCIETY CRAFT SHOWS AT SECOND HOUSE MUSEUM
JULY 11/12 – AUG 8/9 2015
MONTAUK HIGHWAY, MONTAUK, NY 11954

2015 47TH ANNUAL OUTDOOR CRAFT FAIR - APPLICATION FORM

Saturday July 11/12 2015  _____ 200.00 both days
Number of spaces:   _____

Saturday August 8/9 2015  _____ 200.00 both days
Number of spaces:   _____

Camping on property for July show  _____ 50.00 Fri and Sat nights
Camping on property for August show  _____ 50.00 Fri and Sat nights

PLEASE PRINT OR TYPE NAMES LEGIBLY

Name:   _______________________________________________________________________________________________

Email Address:   _______________________________________________________________________________________

Website Address:   _____________________________________________________________________________________

Mailing Address: _____________________________________________________________________________________

Description of craft: (Reminder!! PLEASE!! Read our new craft show rules very carefully!!)

NY STATE RESALE NUMBER:   ____________________________________________

WAIVER
The Montauk Historical Society retains the right to prohibit any craftsperson from exhibiting any of his/her work at its absolute discretion. And that the exhibitor agrees that he/she has read ALL the instructions and that he/she is solely responsible and liable for his/her work, person and property at all times and will NOT hold the Montauk Historical Society or any of its workers responsible for any losses or damages to property or injury to person.

Signature of exhibitor:  ___________________________________________________

Date:  __________________________________________________________________

Please send application and entry fee in full to:
Montauk Historical Society –Second House Craft Shows
PO Box 868
Montauk, NY 11954

Feel free to contact us at:
montaukhistoricalsociety@gmail.com
April  631 566.2827

montaukhistoricalsociety.org
AT THE EVENT

1. The crafter must be present all days of the event.

2. Exhibitors must be set up by 9:30 am on show days and ALL cars must be removed from show area at this time. NO vehicles are allowed back on the grounds before 6:00 pm. STRICTLY ENFORCED. (Exhibitors may set up on Friday. A map with space assignments will be on porch of the Second House. NO SPACES MAY BE CHANGED. The Craft Show Committee will be on site Saturday morning)

3. Booth numbers are displayed in the center of your space which is approx. 10’ x 10’. Space requests are given every consideration, HOWEVER final assignments are made at the discretion of the Craft Fair Committee.

4. All crafters are required to check in at the Table on the porch of the Second House Museum with a photo I.D. Parking for participants is on the grassy area west of the Museum, campers to the right of the Indian Museum behind the barn. Parking is free; please see attached application for camping, still at the unbelievable price of $25.00 per night. Observe all town parking signs. Montauk Historical Society is NOT responsible for tickets issued by Town police.

The show hours are, Saturday 10 AM - 6 PM and Sunday 10 AM -6 PM.

5. No animals are allowed in or around the crafters’ booths.

6. Artists must maintain the booth for the entire event. If items sell out, the artists can maintain the booth with one or more of the following: displaying portfolio pictures and/or showroom Samples, or by retaining sold work for delivery after the event.

7. ANY CRAFTPERSONS CLOSING THEIR BOOTH PRIOR TO THE END OF THE SHOW WILL NOT BE PERMITTED TO RETURN THE NEXT DAY OR IN SUBSEQUENT YEARS.

8. Exhibitors should be prepared with plastic covers and secure tent weights. This is an outdoor show. There will be no cancellation of show due to weather. Refunds will not be given for any reason.

REPRODUCTION POLICY AND CRAFT STATEMENT

1. All unframed reproductions must be in a print bin.
2. Crafters must keep their craftwork and storage within their allotted space.
3. No laser prints or color photocopies will be permitted.
4. No posters, T-shirts, calendars, cards/postcards or other personal merchandise that is a mass reproduction of an original piece of artwork will be permitted in exhibitor booths.

Feel free to contact us at: montaukhistoricalsociety@gmail.com | April 631 566.2827
1. All craftwork must be the original work of the displaying craftsperson. No proxy exhibitors, dealers or agents are permitted.

2. Applications must be accompanied by (4) photos of your work including your display. You are welcome to email these photos to: Montaukhistoricalsociety@gmail.com You will be emailed regarding your acceptance, your payment will be returned in full if you are not accepted.

3. A crafter may not exhibit in any other craft show on the same dates as the Montauk show.

4. The work of only one crafter may be displayed in each assigned space, with the exception of craft collaborators.

5. Craft collaborators that produce a single product may qualify as a single exhibitor; however, such a team may not consist of more than two (2) people and the team must be clearly noted on the application. Both artists must be present throughout the show. No work by apprentices or employees will be accepted.

6. Buy / sell vendors are prohibited. ALL BUY SELL PRODUCTS ARE PROHIBITED. We are enforcing this very strongly this year as we try to rebuild this show.

7. CRAFTERS may exhibit THEIR CRAFT only in the category in which they are accepted.

8. Craftwork will not be permitted if it is created from molds, kits or other commercial methods.

9. Craftwork produced in studios involved in volume production will not be permitted, nor will work that is mass produced in combination with items created from original handcrafted pieces. The Event Director reserves the right to remove any questionable, non-approved artwork from the show.

10. All developing and printing of images must be done by the craft person or under the direct supervision of the crafter.

11. The booth areas must look professional at all times.

12. TAX FORMS: The Certificate of Authority – DTF – 17is required by the State of New York and may be ordered by calling 1 800 462 8100 or from www.tax.state.ny.us

Feel free to contact us at: montaukhistoricalsociety@gmail.com l April  631 566.2827